

# Sauk Trail Storage

Self-Storage Rules and Regulations

## Office Hours

Monday - Friday 5:00 - 7:00 P.M.  
Saturday 9:00 A.M - 2:00 P.M.  
Sunday by appointment

## Gate Hours: open 7 days a week

6:00 A.M. - 10:00 P.M. Summer (April 1- Oct 31)  
6:00 A.M. - 8:00 P.M. Rest of Year (Nov 1 - March 31<sup>st</sup>)  
(we can adjust hours to your needs)

1. Rent is paid monthly in advance and due on the anniversary date of your move in. If you require billing, there will be a \$1.00 monthly service charge.
2. Customer is required to update any change of address or phone numbers in writing.
3. Late Fees are as follows:
  - \$15.00 NSF (returned check) Must be paid in cash at Office
  - \$10.00 Late payment fee due after the 5<sup>th</sup> day late (added to your account)
  - \$15.00 Late payment fee due after the 15<sup>th</sup> day late (added to your account)
  - \$20.00 Late payment fee due after the 25<sup>th</sup> day late (added to your account)
  - \$75.00 Inventory and prepare unit for lien sale. (added to your account) *applies to inside storage only*
4. Only cash and money orders will be accepted for payment of pre-lien or lien accounts.
5. Customers must provide their own locks. Company locks will not be placed on units. If customer neglects to put a lock on a unit, a lock will be placed on the unit; the customers account will be charged for the lock and a key will be mailed to the customer. Sauk Trail Storage has exceptional value priced locks for sale in our office.
6. Sauk Trail Storage is not liable for any loss or damage to your items while stored at this facility. If you value your goods, purchase insurance or bear the risk. We offer Customer Storage Insurance underwritten by Deans and Homer available in our office or check with your insurance agent.
7. The following charges are for services rendered:
  - Lock Cutting Fee \$10.00
  - Security deposit forfeited for excessive or abuse of trash containers
  - Security deposit forfeited when unit is left extremely dirty or items are left behind.
8. No children running or playing on the facility grounds. Moving trucks provide a serious hazard.
9. Anyone found on the property after hours will be considered trespassing.
10. No animals allowed on the premises. We use pest and weed control that can be detrimental to their health.
11. Absolutely no drugs or alcohol allowed on the premises.
12. No flammable, hazardous waste, illegal substances may be stored within this facility.
13. Sauk Trail Storage is a member of Crime Watch. We participate with Local, County and State Police. No illegal activity is tolerated

**Violation or noncompliance with any of the above rules and regulations results in immediate eviction.**